

# Evenwood & Barony Parish Council

## MINUTES OF THE ANNUAL MEETING HELD ON

**TUESDAY 9 MAY 2017**

**COUNCILLORS:** B. Nicholson                      P. Townsend  
                         B. Maude    R. Spraggon  
                         A. Lyons    R. Webb  
                         J. Sewell     M. Prince  
                         M. English    Clerk: Martin Clark

**1. ELECTION OF CHAIR FOR 2017/18**

Cllr Webb proposed Cllr Nicholson for Chair. The proposal was seconded by Cllr English.  
**RESOLVED:** Cllr Nicholson accepted the nomination and took the chair.

**2. ELECTION OF VICE-CHAIR FOR 2017/18:**

Cllr Lyons proposed Cllr Maude as vice chair. The proposal was seconded by Cllr English  
**RESOLVED:** Cllr Maude accepted the nomination.

**3. DECLARATION OF OFFICE FORM SIGNED BY THE CHAIR:**

Cllr Nicholson signed her declaration of office form. Witnessed by the Clerk

**4. DECLARATION OF OFFICE FORM SIGNED BY THE VICE CHAIR:**

Cllr Maude signed her declaration of office form. Witnessed by the Clerk

**5. DECLARATION OF OFFICE FORMS SIGNED BY ALL COUNCILLORS AND REGISTER OF INTEREST FORMS ISSUED:**

All councillors signed their declaration of office forms and were issued Register of Interest forms. Declarations witnessed by the Clerk.

**6. DECLARATION OF INTEREST:**

None declared

**7. PROGRAMME OF MEETINGS FOR 2017/18:**

13 June 2017 (Lands Village Hall)	9 January 2018 (Parish Hall)
11 July 2017 (Randolph Community Centre)	13 February 2018 (Randolph Community Centre)
12 September 2017 (Parish Hall)	13 March 2018 (Parish Hall)
14 October 2017 (Randolph Community Centre)	10 April 2018 (Randolph Community Centre)
14 November 2017 (Parish Hall)	8 May 2018 (APM/AM) (Parish Hall)
12 December 2017 (Randolph Community Centre)	

**RESOLVED:** The programme of meetings was agreed.

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Signed.....

Dated.....

**8. MINUTUES OF THE ORDINARY MEETING HELD ON 11 APRIL 2016:**

**RESOLVED:** The minutes of the ordinary meeting held on the 11 April 2016 was proposed as a true record by Cllr Prince and seconded by Cllr Maude.

**9. PROGRESS REPORT:**

The Progress Report was noted.

**10. FINANCE/ACCOUNTS:**

**FINANCE/ACCOUNTS:**

10.1 To approve the May Finance Report:

The Clerk informed members of two further invoices:

CE & CM Walker (grass cuts x3) £1224.00

Crusader Services (net figure to be reimbursed by Randolph Community Centre/VAT reclaimed) £2122.86

**RESOLVED:** The May Finance Report was proposed as a true record by Cllr Townsend and seconded by Cllr Maude

10.2 Annual Governance statement (Section 1 of external audit)

**RESOLVED:** It was proposed by Cllr Maude and seconded by Cllr Lyons that Evenwood & Barony Parish Council has met the accounting statements required for the 2016/17 external audit

10.3 To approve the draft end of year 2016/17 accounts (subject to audit):

**RESOLVED:** The end of year accounts were proposed as a true record by Cllr Maude and seconded by Cllr Sewell.

10.4 Effectiveness of Internal Audit and the appointment of internal auditor for 2016/17 accounts:

**RESOLVED:** It was agreed that the internal audit effectiveness was in order and that Mrs Beverley Stout be appointed internal auditor for 2016/17

10.5 Parish Council Website

The Clerk referred to contuning issues with the council’s current website. The company hosting the site have not fixed any of the issues reported – councillor details cannot be amended, minutes and agendas cannot be uploaded. This was making the council non-compliant with the Transparency Code.

The Clerk had been looking at the costs of replacing the website and had been quoted anything from £800 to £1200 from national companies. A local business, LJdigitalmedia was contacted and offered to carry out the work to create a new site for £485.00, with £85 annual hosting fee. Members were disappointed Parishcouncil.net had failed to respond to any contact and failed to deliver a working website. Following a discussion it was proposed by Cllr Townsend and seconded by Cllr Spraggon to appoint LJdigitalmedia to create a new council website. **RESOLVED:** The Clerk will action

**11. LOCAL MAINTENANCE:**

11.1 Cllr Townsend reported faults with the small swing at the play area. **Action:** The Clerk will inspect the area

11.2 Cllr English reported the village name signage had gone from the marker by Evenwood Engineering/Fairfield. **ACTION:** The Clerk will look into this.

The council constituted the following sub committees:

Randolph Social Welfare Ground

Cllr Townsend, Cllr English and Cllr Prince

Allotments

Cllr Spaggon, Cllr Sewell and Cllr Webb

Committee to look at additional works to the War Memorial to commemorate the 100 years 1918-2018

Cllr Prince, Cllr Townsend and Cllr Lyons

**12. CORRESPONDANCE:**

Operation Spruce up – Confirmed start date of Tues 16<sup>th</sup> May 2017

**13. RANDOLPH SOCIAL WELFARE GROUND:**

The Clerk referred to the payment Cllr Nicholson made to top up the electric metre. £80 would be reimbursed.

The Clerk referred to three requests received from the Evenwood Cricket Club to carry out various works on the Welfare Ground. A discussion followed on 'user' groups and the Trust Schedule. It was agreed the requests would be referred to the newly formed sub committee to discuss and for the committee to make a recommendation to the full trustees.

**14. PLANNING:**

None

**15. DATE AND TIME OF NEXT MEETING:**

Tuesday 13 June 2015, 7pm, Lands Village Hall

CDALC – County Durham Association of Local Councils

DCC – Durham County Council

TAP – Teesdale Action Partnership

Signed.....

Dated.....

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Signed.....

Dated.....

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Signed.....

Dated.....

















